

Guidelines for authors

The papers which are going to be published to the Institute of European Integration and Policy cover a broad range of subject areas which are mainly orientated to the four thematic pillars of the Institute (*European Constitutional Frame and Policy, European Economic Policy and Governance, Energy and Environment, External Relations of European Union*). The texts could be written either in Greek or in English. The authors should not have published the submitted papers to any other internet source or journal. The authors may submit any relevant texts which include a part or a sequel of their precedent research paper.

The papers are mailed to the address: info-eeep@pspa.uoa.gr, and must have the following standards:

The papers must be submitted in Microsoft Word form. In the first page, beyond the title, the full name of the author, his/her affiliation and his/her contact details (email, telephone number) must be declared. It should also be included a) an abstract up to 200 words in English and b) 5-7 key-words in English as well.

The extent of the texts differs concerning the category in which they belong to (Research Papers, Working Papers, Policy Briefs).

By the time a paper is submitted, it is being received by the editorial team which is responsible for examining its relevance with the thematic pillars of the Institute, its assessment and to make the final decision concerning the publication.

The author is going to be informed for the acceptance or not of his/her paper via email, within two months. Relevant comments, when it is considered necessary, will also be sent.

In case that, the submitted paper constitutes part of a Working Paper which has been done under the frame of an undergraduate or a postgraduate course, please indicate the grade that granted to the text.

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Standards

The papers are submitted in Times New Roman font, size 12, 1,5 spacing.

The chapter headings follow a numerical order ["1.", "2.", etc.] like that of their sub-chapters ["1.1.", "1.2.", etc].

All the notes and the references are added as footnotes. At the end of the text a full? index of the references which have been utilized is demanded.

References

Books:

Last name of the author and the first letter of his/her first name (date), *Title* (italics), (any other information if they exist, e.g. volume), City of redaction: Publishing house.

Example:

Kouloumpis T. (2008), *International Relations: Power and Justice*, Athens: Papazisis.

Collective Volumes:

In case that the volume has up to three authors/or editors we insert all the three names as follows:

Authors: Kouloumpis T., Papadopoulos A., and Georgiou D. (2008)...

Editors: Kouloumpis T., Papadopoulos A., and Georgiou D. (eds, 2008)...

In case that the volume has more than three authors/editors we insert only the first name and et al:

Authors: Kouloumpis T. et al. (2008)...

Editors: Kouloumpis T. et al. (edit 2008)...

Chapter in a Book:

Last name of the author and the first letter of his/her first name (date), "Title of the article" (in quotation marks), the Last name/s of the editor/s and the first letter of his/her/their name/s(ed.), *Title of the book* (italics), City of redaction: Publishing House, pages.

Example:

Tsaltas G. (2004), "Convention on Fishing and Conservation of the Living Recourses of High Seas, in Dipla H. and Rozakis H. (eds), *The Law of the Sea and its Implementation in Greece*, Athens: Sideris, p. 235-264.

Articles:

Article in a scientific journal, in think-tanks, etc: Last name of the author and first letter of his/her first name (date), "Title of the article" (in quotation marks), *Title*

of the Journal/think tank (italics), number of the volume:issue (in case they exist), pages.

Example:

Chayes A. and Chayes A.H. (1993), "On Compliance", *International Organization*, 47:2, p.175-205.

Internet Sources:

At first, we insert the basic title of the site, secondly where it specializes according to the information from the site, Site, (date of the latest access to the site).

Example:

UNEP, Ozone Secretariat, <http://ozone.unep.org/en/implementation-committee-under-non-compliance-procedure-montreal-protocol-impcom> (19/08/2015).

UNEP, Ozone Secretariat, *Decisions – Article 8: Non-Compliance*, <http://ozone.unep.org/en/handbook-montreal-protocol-substances-deplete-ozone-layer/1549> (1/09/2015).

Articles from the Internet:

Last name of the author and the first letter of his First name date), "Title of the article" (in quotation marks), *Title of the Site/Journal/think tank* (italics), number of the volume:number of the issue (in case they exist), Site, (date of the latest access).

Footnotes

The first reference to a source is a full citation (i.e. including all details of the source) as it is included in the bibliographic index at the end of the paper.

In case the same source is used for a second time or more below in the paper, we infer the last name of the author and the first letter of his/her first name (date), *op.cit.*, and the pages.

In case the source is exactly the same with the previous one, we write *ibid*. In case the pages change: *ibid*, and the pages.